



Gower Activity
Centres
Canolfannau
Gweithgareddau **Gŵyr**



School Information Gwybodaeth i ysgolion



Cyngor **Abertawe**
Swansea Council

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WELCOME TO GOWER ACTIVITY CENTRES

It's Gower time!

Our activity centres at Rhossili and Port Eynon provide fantastic accommodation for experiencing all that Gower has to offer, not to mention views that have to be seen to be believed. For over 30 years we have been providing activities, events, and education and pride ourselves on the experiences and memories that we help to create. Whether its surfing, rock climbing, kayaking, mountain biking or just getting away to relax and enjoy the views we have something for everyone. We work with schools and colleges to provide residential week and half week programmes, as well as creating bespoke activity breaks for groups, families, and anyone that wants to experience our Area of Outstanding Natural Beauty.

We look forward to welcoming you and value your input and feedback as trusted guests. In order for us to continue to provide this fantastic subsidised service to pupils across Swansea we require your co-operation, it is imperative that a number of our terms and conditions are complied with in order to fulfil bookings and ultimately maintain the service.

- **Parental consent forms** – must be submitted for each pupil attending otherwise the young person will not be able to attend. This will be enforced regardless of circumstances; the forms will be in your confirmation pack.
- **Record of payment forms** – must be completed and returned by the end of your visit, the forms will be in your confirmation pack.
- **Deposit** – A 25% non-refundable deposit based on minimum numbers at full price will be taken to secure bookings.
- **Invoicing** – 30 day payment terms apply

We are continuously working hard to improve our facilities and services and look forward to showing you all the developments we have made. Please feel free to contact us at any time with suggestions and recommendations or to arrange a site visit. Further updates can be found via the Swansea Schools Newsletter.

See you soon.

Damian James
Outdoor Activity Service Manager

TŶ BORFA

FACILITIES

Bedroom Layout

32 beds arranged in 1x1 (en-suite), 1x1 (fully accessible en-suite), 1x1 (single), 1x1 (double), 7x4 (bunks) each with private bathrooms. All bed linen is provided.

Dining Room/Lounge

There is 1 large multi activity/TV room and a dining room seating 32. Wifi.

Kitchen

The kitchen contains 2 domestic cookers, 2 microwaves, 2 larder fridges, dishwasher, chest freezer and a range of kitchen utensils, crockery and cutlery for 32. Tea towels are provided.

Washing Facilities

There are 9 showers and 11 toilets (2 fully accessible). Please bring your own towels.

Garden

There is a large garden at the back of the building with picnic benches.

Heating

Centrally heated throughout.

Directions

Exit the M4 at Junction 42. Take the A483 to the centre of Swansea and then follow the A4067 to Gower and Mumbles. Approximately 2 miles outside Swansea, turn right onto the B4436 signposted Bishopston. After 4 miles turn right after Kittle and turn left on the A418 at the next junction. Continue on the A4118 until you reach Port Eynon. Turn left signposted Tŷ Borfa, the house is the last house on the right.

Car Parking

Parking onsite for up to 3 minibuses or 5 cars. Extra car parking available nearby.

OTHER INFORMATION

Meal Times:

Breakfast	8.15am
Lunch	12.15pm
Dinner	5.15pm

Tŷ Borfa, Port Eynon, Swansea, SA3 1NN

TŶ RHOSILI

FACILITIES

Bedroom Layout

16 beds arranged in 1x 2 (Twin), 1x1 (Single), 1x8 (Bunks), 1x5 Single in a Mezzanine sleeping area. 1 Male and 1 Female communal shower rooms. 1 additional shower room adjoining the Twin bedded room. All bed linen is provided.

Dining Room/Lounge

There is 1 large multi activity/TV room/dining room seating 16. 1 x sitting area with double doors leading onto the patio area. Wifi.

Kitchen

The self-catering kitchen contains 2 domestic cookers, 1 microwave, 2 larder fridges, dishwasher and a range of kitchen utensils, crockery and cutlery for 16. Tea towels are provided.

Washing Facilities

There are 5 showers and 5 toilets. Please bring your own towels.

OTHER INFORMATION

Meal Times:

Breakfast	8.15am
Lunch	12.15pm
Dinner	5.15pm

Tŷ Rhossili, Old School Lane, Middleton, Rhossili, SA3 1PJ

Garden

There is a patio and Games yard at the back of the building with picnic benches.

Heating

Centrally heated throughout.

Directions

Exit the M4 at Junction 42. Take the A483 to the centre of Swansea and then follow the A4067 to Gower and Mumbles. Approximately 2 miles outside Swansea, turn right onto the B4436 signposted Bishopston. After 4 miles turn right after Kittle and turn left on the A418 at the next junction. Continue on the A4118 until you reach Scurlage. Turn right on to the B4247 sign posted Rhossili. Follow this to Middleton approx 2 – 3 miles. Turn right sign posted Residential Centre. Tŷ Rhossili is ½ mile on the right up the lane over the cattle grid.

Car Parking

Parking onsite for up to 4 minibuses or 9 cars. Extra car parking available nearby.

ACTIVITIES

Providing adventurous outdoor activities all over Gower and its surrounding areas for over 30 years, Gower Activity Centres has the expertise to give you the best possible experience whenever you decide #ItsGowerTime

We offer the chance to experience a range of activities that have been designed to be safe, challenging and fun on the Gower Peninsula. Our experienced teaching and instruction team have expertise in working with groups of children, young people and adults. Our activities can be experienced as part of a residential visit or by arranging stand-alone activity sessions.

We Offer:

- National Governing Body accredited instructors, 1 instructor for every 12 person
- All instruction and equipment
- Free teacher/group leader places

Activities for Comprehensive Schools include:

- **Abseiling** - cliff & blow hole abseils
- **Team building** - developing communication skills
- **Rock climbing** - bouldering, coaching sessions, top & bottom roping
- **Rock adventure/sea level traversing**
- **Coasteering** - with winter grade wetsuits, buoyancy aids and safety helmets
- **Surfing** - at some of Gower's best breaks with boards & wet suits
- **Hill Walking/Navigation** - introductory to advanced sessions
- **Orienteering** - on our custom made courses on Gower
- **Mountain and Trail Biking** - Clyne and Afan Argoed
- **Kayaking** - sea, rivers, canals
- **Sit on top Kayaking** - sea, rivers, canals
- **Canoeing** - sea, rivers, canals
- **Improvised rafting** - beach, canals and rivers
- **Gorge walking** - Neath valley

Activities for Primary Schools include:

- **Beach Studies** - rocky shore, strandline, beach art
- **Woodland Studies** - with shelter building and woodland art.
- **River Studies** - Ilston stream and Pennard Pill
- **Guided Walks** - Gower heritage, folklore and wildlife
- **Orienteering** - on our custom made courses on Gower
- **Rock Hopping** - coastal exploration
- **Rock Climbing and Abseiling** - introduction, suitable for younger children
- **Sit on top kayaking** – rivers, canal
- **Canoeing** - sea, rivers, canals
- **Improvised rafting** – beach, canals and rivers

Curriculum Supporting Activity Programmes:

All programmes are devised in accordance with KS1, KS2, KS3 and KS4's learning objectives. They are appropriate to the level of participant and we work with group leaders to factor in the cross cutting themes of the Donaldson Report into each visit.

At KS4, we can provide specific advice and assessment at GCSE level for Orienteering, Hill Walking, Surfing, Rock Climbing and Geography.

Water based activities are available April to October (British Summertime)
Please contact us for a tailor-made package for your group.

Daily Routine for Schools Visiting Tŷ Borfa & Tŷ Rhossili Activity Centres

- 7.30am** Rise, wash, make own beds and tidy bedrooms
- 8.15am** Breakfast
- 9.00am** Activity planning meeting with Instructors
- 9.30am** Collect pre-ordered packed lunches and activity equipment

Out for the day's activities

- 4.30pm** Return to the Centre, return equipment to stores
- 4.45pm** Dining room preparation
- 5.00pm** Evening meal
- Free time

Sample Breakfast: Cereals, sausage, scrambled egg, hash browns, toast, marmalade, fruit juice, tea and coffee

Sample Packed Lunch: Bread rolls with choice of fillings, cereal bar, fresh fruit, water

Sample Evening Meal: Grilled chicken fillets, jacket potato, vegetables and gravy or salad; fruit jelly and cream, fresh fruit or yoghurt

Before Bedtime: Snacks and drinks from the kitchen.

There is always fruit, bread for toast, jam, marmalade, tea, coffee, milk, squash and hot chocolate in the kitchen for staff & pupils to have a snack or drink, and our cooks make homemade cakes and cookies.

Swansea Council Young People Services Gower Activity Centres

Tŷ BORFA Tŷ RHOSILI

BOOKING TERMS AND CONDITIONS FOR SWANSEA SCHOOLS

To make a provisional booking request please return the booking form by email to gac@swansea.gov.uk Calendars will open from first day of term after the Easter Holidays for the next academic year.

Please note dates are allocated on a first come first serve basis and we cannot guarantee that you will be issued with the requested date(s). We will make every effort to allocate date(s) as near as possible to the dates on your Booking Form.

Once we have received your booking form, you will receive final details of your booking and an information pack; your booking will be confirmed upon payment of a 25% deposit based on minimum numbers at full price per booking which secures your allocated dates. Please note deposits are non-refundable.

Booking forms for each of the Activity Centres are at the back of this pack. If you would like any further information or advice please do not hesitate to contact us or visit our website: www.goweractivitycentres.co.uk

Privacy Statement

Swansea Council is the data controller for the personal information you provide on this form. Your information will be used to provide you with the service that you have requested and will not be used for any other purpose. We will not share your data with any third parties without your explicit consent unless we are required or permitted to do so by law.

Data protection law describes the legal basis for our processing your data as necessary for the performance of a contract. For further information about how Swansea Council uses your personal data, including your rights as a data subject, please see our corporate privacy notice on our website.

PARENTAL CONSENT FORM

All bookings are subject to receipt of Parental Consent Forms for each individual attending. Visits will not be able to take place until Gower Activity Centres have received the forms, please send to gac@swansea.gov.uk, this is due to the need for enhanced safeguarding procedures.

TRANSPORT ARRANGEMENTS

The school is responsible for booking and paying for the bus to pick up your group from school on Monday at 9.30am and leave the centre on the Friday at 1.30pm.

If your school is doing a split week the school is responsible for booking and paying for the changeover bus mid-week.

During the week we will provide the necessary transport for the activities we provide for you.

CAPACITY

Minimum Numbers

Minimum numbers for the Centres will apply and the School will be charged at the full paying pupil rate for under occupancy of the centres.

Minimum numbers are:

Tŷ Borfa – 24 pupils

Tŷ Rhossili – 12 pupils

Unfortunately due to guidance surrounding Gower Activity Centres Commissioning Review this is non-negotiable and will be enforced regardless of circumstances.

Maximum Numbers

Maximum numbers are:

Tŷ Borfa – 35 Children (28 beds + 7 Mattresses), 4/6 staff (4 beds (one double) + 1 Mattress)

Tŷ Rhossili – 22 Children (17 beds + 5 Mattresses), 3 staff

RECORD OF PAYMENT FORMS

You will receive a Record of Payment Form with your confirmation pack. This needs to be completed and returned by e-mail to gac@swansea.gov.uk by the end of your visit.

We appreciate your co-operation with this, as it is vital to the running and sustainability of the centres.

Charges for Tŷ Borfa and Tŷ Rhossili are for a 4 night/5 day stay from Monday am to Friday pm, inclusive of all accommodation, meals, snacks and outdoor pursuit activities (activities Monday - Thursday only).

For those pupils who meet the necessary benefit criteria, i.e. free school meals, the charge will for a 4 night/5 day stay.

You will be invoiced following your stay upon receipt of your Record of Payment Form; please do not make any payment until you have received your invoice.

PAYMENTS

Siblings

Where brothers/sisters are attending on the same visit, a reduction of 25% on the current rate is allowed for second and subsequent brothers/sisters.

Teaching and Support Staff

Residential teaching/support staff £50 each contribution towards food costs.

Half Weeks

Half weeks are 2 night (3 day) packages only. Alternative packages are negotiable. These can be used as split weeks with a change over or as a stand-alone package.

VAT

Visits to the centres are exempt from VAT as long as the visits are educational and form part of the curriculum.

Invoicing

30 day payment terms apply.

HEALTH AND SAFETY

Please contact us if you require a copy of our 'Independent Provider Questionnaire' and/or the 'Risk Assessment for Schools' document.

ACTIVITIES

Although you can choose your activities, the final decision in terms of logistics, seasonality and safety remains with Gower Activity Centres. All activities are subject to weather and tide conditions. Alternative activities will be arranged in adverse conditions.

Gower Activity Centre staff will not lead on activities on the Friday of the residential week, or Wednesday morning if you have booked a half week. Teaching and support staff with the group will plan and lead the sessions. If you require activities on the Friday or Wednesday mornings these can be added to the standard package at additional charge.

Evening activities are available on request, subject to staff availability and with prior agreement of centre staff. An extra charge per person, per night applies. Please contact the admin office for details.

Schools booking with us should be prepared to abide by our code of conduct with regard to safeguarding the natural environment and must also agree to follow the safety instructions of our instructors at all times. It is important to recognise that instructors are chosen for their experience in leading activities and are able to offer advice on safety procedures and conduct at the activity site. However, participants and teachers have a legal responsibility to take all reasonable precautions to maintain their own safety and not to endanger other members of the group.

RISK AWARENESS FORMS

Every pupil (or Parents/Guardians) must complete the risk awareness forms before their visit to the centres. Our policy is no form, no activity. All completed forms must be e-mailed to gac@swansea.gov.uk before your visit.

JOHN MUIR AWARDS

We are now John Muir licensed and can offer your school a programme of activities.

LIABILITY

No responsibility can be accepted for any loss of or damage to pupils/teachers property or motor vehicles. The safekeeping of pupils'/teachers' property including money and valuables must remain the responsibility of pupils/teachers.

PRICES – FROM 1 SEPTEMBER 2018

Prices are per pupil for Monday to Friday package or for a Half Week during School terms.

Tŷ Borfa and Tŷ Rhossili - Full Board and all Activities		
Full Week	Autumn (Sept - Dec)	£170
	Spring (Jan - Mar)	£179
	Summer (Apr-Jul)	£188
Swansea School Pupils who meet the FSM criteria	Autumn (Sept - Dec)	£98
	Spring (Jan - Mar)	£107
	Summer (Apr-Jul)	£116
Half Week	Autumn (Sept - Dec)	£93.50
	Spring (Jan - Mar)	£99
	Summer (Apr-Jul)	£104
Swansea School Pupils who meet FSM criteria - Half Week	Autumn (Sept - Dec)	£54
	Spring (Jan - Mar)	£59
	Summer (Apr-Jul)	£64
Teaching and support staff contribution towards food costs (Ratio 1-10 pupils)		£50 each - Full Week £25 each Half Week
Day Activities		£25 each
Evening Activities (subject to availability)		£5 per person

Please contact us for Weekend and School Holiday Prices.

CHARGES FOR CANCELLATION OR CHANGES TO BOOKING

If a booking is cancelled less than 14 days before arrival then a charge equal to the full booking amount will be made.

If the booking is cancelled in the academic term of the booking then a cancellation fee of 50% will be charged based on minimum occupancy with a 30% Free School Meal subsidy.

In the event of a no show or booking reduction (after arrival date) the full cost of the booking is charged.

All cancellations or amendments to bookings must be made by e-mail to gac@swansea.gov.uk

Please return Booking Forms to gac@swansea.gov.uk

If you require any further information please do not hesitate to contact us.

SCHOOLS BOOKING FORM

Please phone or e-mail us to confirm availability and costs before completing this form

Swansea Council is the data controller for the personal information you provide on this form. Your information will be used to provide you with the service that you have requested and will not be used for any other purpose. We will not share your data with any third parties without your explicit consent unless we are required or permitted to do so by law.

Data protection law describes the legal basis for our processing your data as necessary for the performance of a contract. For further information about how Swansea Council uses your personal data, including your rights as a data subject, please see our corporate [privacy notice](#) on our website.

Please tick your choice of Centre

Tŷ Borfa

Tŷ Rhossili

Name of School:

Contact Name/Teacher in Charge:

Head Teacher Name:

Telephone Number: E-Mail:

Dates of Visit: 1st Choice:

2nd Choice:

**Minimum Group size for Tŷ Borfa is 24 pupils and Maximum Centre Capacity is 40 People.
Minimum Group size for Tŷ Rhossili is 12 pupils and Maximum Centre Capacity is 25 People.**

Number of Young People: Male: Female: Age Range:

Number of Group Leaders: Male: Female:

Total Number in Group:

Activities Required:

I have read and agree to the booking Terms and Conditions and consent to the Privacy Policy. Guidelines on off-site visits should be in consultation with Education Health and Safety Officer.

Signed: Date:

Designation: Head Teacher Signature:

How did you find out about our Centres? Our Web Site YHA

Stayed Before Other, please state:

Please return this form fully completed to the e-mail address below. If you have any queries please do not hesitate to contact us.

RISK AWARENESS STATEMENT AND CONTACT DETAILS

Swansea Council is the data controller for the personal information you provide on this form. Your information will be used to provide you with the service that you have requested and will not be used for any other purpose. We will not share your data with any third parties without your explicit consent unless we are required or permitted to do so by law.

Data protection law describes the legal basis for our processing your data as necessary for the performance of a contract. For further information about how Swansea Council uses your personal data, including your rights as a data subject, please see our corporate [privacy notice](#) on our website.

Name:

Date of Birth:

Address:

Postcode:

Telephone Number:

Email Address:

Date & Type of Activity:

Are you Water Confident? **YES/NO**

Are you taking any Medication prescribed or otherwise? **YES/NO**

If Yes please provide details:

.....
.....

Do you have any Health Issues/Conditions that may affect your ability to undertake an outdoor activity? **YES/NO**

If Yes please provide details:

.....
.....

Do you have an injury old or new that may affect your ability to undertake an outdoor activity? **YES/NO**

If Yes please provide details:

.....
.....
.....

Would you like to hear about future offers? **YES/NO**

Do you consent to photos being taken and used on our Website/Social Media? **YES/NO**

Details of Next of Kin

Name:

Address:

Telephone Number:

Relationship:

Outdoor Adventurous Activities by their very nature carry risk. At Gower Activity Centres we consider ourselves as industry leaders in safe practice however, accidents can occur. Please read and sign the statement below, as an indication you understand the risks involved in your adventure.

I understand that adventure activities carry with them risk, this is present in the environment and the activity itself. Even though the activity is planned and delivered by a suitably qualified leader with safety as a priority accidents can occur. As a participant, I understand that I must act responsibly and follow instructions, that my actions can have a direct impact on my safety, the safety of the group and its leader.

Signed:

Date:

Email Address:

Activity:

Instructor:

